

**MINUTES OF THE MEETING OF THE RECREATION GROUND COMMITTEE OF HAZELBURY
BRYAN PARISH COUNCIL HELD ON MONDAY 22nd MAY 2017 AT 6:30PM**

Present: Alun Read (AR), Jim Bettle (JB), Helen Fry (HF), John Grayson (JG), Emma Grayson (EG). Members of the public-none.

Minutes: Malcolm Wilson (MW)

32/17. Apologies for absence: Received from Sandra Jeffery

33/17. Declarations of Interest: none

34/17. Minutes of the previous meeting: The minutes of the meeting held on 24th April 2017 were approved.

35/17. Matters arising: Play area bark – JB will investigate and order; EG has written article for next edition of parish magazine; AR will liaise with Jamie Hart over the official opening; David Maughan has made a splendid new notice board for the Rec – many thanks

36/17. Car rally: The organiser has his own insurance and risk assessment protocols.

37/17. New community building – name: After a discussion, it was agreed that Alec's Field Pavilion would be most appropriate

38/17. To consider progress of the community building: Snooks had handed over the keys on Thursday 18th May. There are still snagging issues, many of which were pointed out, and Align are preparing a full schedule. It was agreed to use Snooks to move the kitchen hand basin and make electrical adjustments in the kitchen. Snooks were not prepared to raise the soil level in front of the pavilion, but eventually agreed to provide a 10-tonne load of topsoil for the job to be done ourselves.

There is £2,550 allocated for fitting out, plus £1,000 of materials credit. The latter has been used for internal timber work – lockers, architraves, skirtings etc and the fire doors and internal doors. The community room flooring is £1,000 ex vat and the kitchen is £1,300 (unsure if VAT included). This leaves approx. £250. It was agreed JB should purchase crockery enough for 30 people, plus toilet and kitchen necessities. AR will fix modesty fabric screening to the changing room windows.

It was agreed that 5 long Go-Pac tables would be ideal, plus 30 chairs. MW will look at costs and funding opportunities.

AR is to work on a bookings policy and building management rules.

(Subsequently it transpires that the handover of keys did not amount to practical completion, and after frank discussions between various parties, including Jonathan White from Align and Kevin Snook it has been decided that the pavilion should not be used until practical completion has been achieved. This has necessitated some fleet footed changes to the car rally and cricket match booked for w/c 29th May. It is hoped practical completion, with a snagging list, might be achieved at the end of this week)

39/17. Any other business: JG is ordering spare parts for the springer cow; the bench in the play area needs 2 new slats – JB will consider

40/17 Date of Next Meeting: Monday 26th June at 6.30 pm in Alec's Field Pavilion