

**MINUTES OF THE MEETING OF THE RECREATION GROUND COMMITTEE OF HAZELBURY BRYAN  
PARISH COUNCIL HELD IN THE SPORTS PAVILION ON MONDAY 23rd MAY 2016 AT 7.00 PM**

**Present:** Emma Grayson (EG), Sandra Jeffrey (SJ) and Helen Fry (HF). Members of the public – none.

**Minutes:** Clerk - Malcolm Wilson (MW)

**25/16. Apologies for absence:** Received from Alun Read (AR), Jim Bettle (JB) and John Grayson (JG)

**26/16. Declarations of Interest:** None

**27/16. Minutes of the previous meeting:** The minutes of the meeting held on 18<sup>th</sup> April 2016 were approved.

**28/16. Matters arising:** i) **zip wire/play equipment** – remains outstanding (AR) ii) **allotment water** – water is now turned on for the summer; meter issue remains outstanding (AR) – MW noted the parish council has £200 set aside each year for general allotment work but nothing was spent from this last year – this could be a source of funds for the meter. iii) **Queen's 90<sup>th</sup> birthday celebration** – MW confirmed that as the event is not being organised by a third party (such as cricket club or British Legion) the parish council's insurance will cover the event. However proper risk assessments will have to be undertaken and documented. The activities seem low key so it shouldn't be too onerous but the electricity supply for the tea urn (possibly from SJ's outside power socket) will need to be safe and secure. AR to note and consider iv) **bark for play area** – MW will arrange a delivery from JB Gardens or another appropriate source

**29/16. To consider progress on plans to develop the new community pavilion:** Jonathan White of Align has revised the draft tender documentation. It was agreed MW/AR/JB should meet to prepare the final tender letters as soon as possible. SJ wondered if arrangements to remove the wooden structure after the cricket season might be considered once tender replies had been received.

**30/16. Funds transfer arrangements:** This has been delayed but MW will liaise with HF to move this forward. HF has the latest water bill for £12.09 which will be paid as the final payment from the Rec Ground account . An account closure form has been completed and will be sent to the bank once the water bill cheque has cleared.

**31/16. Any other matters relating to the Recreation Ground:** The issue of dogs on the Rec was discussed. It was felt signs should be re-fixed before the summer holidays (but after some events where visitors might well be expecting to bring dogs along ie Queen's 90<sup>th</sup>)

**32/16. Date of next meeting:** The next meeting will be at 7.00 pm on Monday 27<sup>th</sup> June 2016 in the hut on the Recreation Ground.

**33/16. Close of meeting:** With no further business to discuss the meeting closed at 7.35 pm.