

HAZELBURY BRYAN PARISH COUNCIL – NEIGHBOURHOOD PLAN COMMITTEE

Minutes of a meeting held on Tuesday 5th September 2017 at 7.00 pm in the village hall

096/17 Present: Val Rubie (VR), Ian Stevenson (IS), Angela Chatters (AC), David Maughan (DM), Liz Stockley, Malcolm Wilson (MW), Jo Witherden (JW) plus 1 member of the public

096/17 Apologies for absence: Received from Ken Huggins (KH), Keith Harrison (KeH), Geraldine Hobson (GH) and Jill Noades (JN).

097/17 Declarations of Interest: None

098/17 Adoption of the minutes of the meeting held on 1st August 2017: The draft minutes were approved.

099/17 Matters arising from these minutes: IS noted that GH is remaining on the Committee.

100/17 Public session: No substantive comments

101/17 Call for Sites – update on site assessments and “indicative developable areas” responses: MW has written to all owners of the green and amber sites with maps where the Committee does not envisage the whole site being developed. Generally positive responses to potential partial development have been received regarding sites 2,4,18 and 21; responses regarding sites 8,16,15 and 20 are awaited. If no response is received then the consultation will just consider the indicative developable area.

102/17 Consultation events: These are set for daytime on Saturday 23rd September in the village hall and the evening of Friday 6th October in the skittle alley. All copies of Bryan Bytes advertising the event should be delivered by 8th September.

JW ran through the one page (double-sided) Questionnaire, a copy of which had been circulated in advance. Page 1 looks at the sites scores. Attendees will be asked to score the green and amber sites, and give a second score on the basis of the community benefit that might be delivered by development of some sites. Sites scored red will be listed as being “less favourable site options” with an option for attendees to give their views if they feel these are more favourable. Green and amber sites will have an individual display with a site assessment summary, map and photograph.

The back page considers the following:

- i) Local Green Spaces – These will be ranked. There will be A3 size maps showing the locations with a brief description
- ii) Important gaps – A gap map will be displayed
- iii) External street lighting limitation question
- iv) Important public views – The relatively few examples identified will be displayed on a map, with a reference name and photograph and people will be able to nominate others
- v) Traffic management - There is concern that people’s expectations of traffic calming or other speed limiting measures should not be raised unrealistically. DCC has little money for road schemes. DM will review and circulate his report and highlight things that might be feasible eg, 30 mph road painting, “slow” signs etc. It is not for the Plan to have a traffic Policy, rather it is for the parish council to lobby DCC Highways for improvements, but public support for some low-cost improvements will help the parish council’s case. An A3 map and the final report will be on display.
- vi) Important local paths – There will be a Policy for these paths, which are important for community use of village facilities (not for recreation), as it will help prevent any future development that might seek to impinge on the public’s use of these routes. JW had circulated a draft map and 2 additional routes were identified – from Pidney through the allotments to the Coney Lane/Antelope path and a spur from the shop/Wonston path (this would be a community benefit arising from site 2) The path from Park Gate to Woodlands was not thought to be in this category. Again an A3 map will be on display
- vii) Name and post code etc – the form asks for a surname and postcode to ensure people don’t score their own site. Forms can be completed on the day (ideally) or returned by post or e-mail to the clerk, MW. MW will arrange for all forms, maps and the questionnaire to be available through the parish council web site for those who cannot attend the consultations.

viii) Village facilities, employment sites and character assessment – it was agreed to exclude these from the consultation to avoid information overload.

103/17 – Consultation practicalities: MW will organise the printing. Final copy of everything needs to be with him by Friday 15th September. Discussions of further arrangements continued after the meeting.

104/17 – SEA: JW has been chasing NDDC for a decision, but they are being less than dynamic. Apparently Natural England see no need, Historic England would welcome one and the Environment Agency haven't said anything yet, although in JW's experience they are usually not bothered. JW is working on a scoring matrix that can be used at the consultations in the event that NDDC hasn't decided an SEA is not required.

105/17 – Work-streams – review of progress reports:

i) **Housing needs assessment** – still waiting on NDDC to see if our expectations of housing need in the Plan are in line with NDDC's expectations

ii) **employment needs assessment** – no work needed at present

iii) **community needs assessment** – no work needed at present

iv) **character and design** – no work needed at present

v) **green spaces and environment** – finalised.

vi) **important routes, traffic, parking and rights of way** – DM to review traffic report

106/17. To consider any other relevant matters: None

107/17. Date of next meeting – Tuesday 3rd October 2017: This was confirmed, 7.00 pm in the village hall.

108/17 Close of meeting: With no further business to discuss the meeting formally closed at 8.00 pm, but continued to discuss consultation practicalities. The key points are in Appendix 1 below.

Appendix 1 to minutes of 5th September 2017 – Consultation practicalities

DEADLINE - all material for displays to be sent to Malcolm by Fri 15th Sept. (copies to Ian/Val as Chairs)

Could you please e mail your drafts to Committee members asap so they can be forwarded to Malcolm in time.

- 1) CONTENT - 12 boards. Order to follow that of questionnaire
 - Introduction VAL
 - 1st 8 sites - A4 Sheets surrounding A3 map + photos* IAN
 - 2nd 8 sites. Ditto. IAN
 - Less favourable sites Map one line explanation MALCOLM/IAN
 - Green spaces/Gaps/Views - combined map + photos of views*. Brief explanation LIZ/VAL/KEN
 - Traffic/Footpaths - map plus info. on traffic recommendations for PC/DCC DAVID
- * VAL to e mail photos to Malcolm

- 2) Display material to be attached to sheets which can be draped over boards and retained for Oct 6th. VR to store between events - Ian did you say you had sheets???

- 3) Arrange access to hall if poss. Eve. Fri 22nd. Ian (*not available*)

4) On 23rd Val/Ian/Angela/ David/Liz - available for setting up 8.30am and dismantling at 4pm
Angela/David/Ian cover morning 10 til 1.00pm

Liz/Val ? any other cttee members available to cover pm 1.00 til 4pm

KEN/JILL/KEITH – are any of you available plse to cover 23rd p.m.

5) One person to meet and greet - suggest table in entrance hall. Names badges to be worn. Questionnaire (500 to be printed) to be given to ALL attendees (incl. those living outside village). Encourage completion at event. Tables/chairs and pens available for completion. Later completions to be e mailed to Malcolm. CLOSING DATE -13th Oct.

6) Box with pens/Sellotape/blue tack etc. (tea/coffee and bickies for Cttee Members!!!) VAL

7) Name badges Liz/Angela

IF I HAVE FORGOTTEN ANYTHING PLEASE LET ME (VR) KNOW ASAP

DRAFT