

## HAZELBURY BRYAN PARISH COUNCIL – NEIGHBOURHOOD PLAN COMMITTEE

### Minutes of a meeting held on Tuesday 5<sup>th</sup> December 2017 at 7.00 pm in the village hall

**134/17 Present:** Ian Stevenson (IS), Liz Stockley (LS), Angela Chatters (AC), David Maughan (DM), Geraldine Hobson (GH), Malcolm Wilson (MW), Jo Witherden (JW) plus 3 members of the public  
**135/17 Apologies for absence:** Received from Val Rubie (VR), Ken Huggins (KH), Keith Harrison (KeH) and Jill Noades (JN).

**136/17 Declarations of Interest:** None

**137/17 Adoption of the minutes of the meeting held on 7<sup>th</sup> November 2017:** The draft minutes were approved.

**138/17 Matters arising from these minutes:** Covered in agenda items

**139/17 Public session:** Nigel Smith congratulated the Committee on the work done so far; he had been interested in joining the group at the start but other commitments meant he did not realistically have the time to play a full part. He asked questions about the analysis of the consultation results and was pointed to the summary results available on the web site.

**140/17 Site allocations – a) advising the public –** MW reported that a brief summary had been put on the village notice boards. Bryan Bytes had been received from the printers this afternoon and would be delivered to every home in the next week or so. The summaries of the consultation event and the site allocations was available on the web site, along with all other consultation documentation. **b) advising landowners –** MW had written to all landowners advising them of the post-consultation status of their land. No significant feedback had been received **c) site allocations and concept plans etc– update –** MW had received confirmation from the owners of sites 2 and 13 that they are happy to contribute to the costs of environmental and heritage surveys (site 2 has provided its own environmental survey which JW has said is sufficient); no response from site 8; the agent acting for sites 7,11 and 12 has said he will respond by the deadline date of 8<sup>th</sup> December.

The owner of site 2 said they might not have plans ready by 8<sup>th</sup>, but they would be available soon after. The owner of site 12 noted that the site plan had mixed up the feed mill and the water mill – JW will amend

**141/17 Strategic Environmental Assessment – update:** JW had nothing specific to report. Historic England have yet to respond despite several attempts to get its views. NDDC's response is still pretty superficial.

**142/17 Grant funding and technical support – update:** MW reported that grant funding of £5,402 had been received which will cover expenditure on consultancy, heritage and environmental reports, publicity and planning for the next consultation event. Technical support to work on a design policy was also being provided via Locality/AECOM.

**143/17 Draft Plan – review of responsibilities and progress:** Responsibilities agreed at the last working group were confirmed as follows:

Summary/overview – IS/MW

Sections 4 & 5 – landscape and wildlife – GH, but largely complete

Section 6 – green space and views – VR/LS/AC

Section 7 – Gaps and settlement boundary – IS/DM

Section 8 – community facilities - IS/DM; footpaths – complete

Section 9 – site allocations -done, bar editing

Section 10 – employment – GH, just to validate

Section 11 – traffic (KH) and village hall parking capacity (JN)

**144/17 To consider any other relevant matters:** JW noted that the project plan envisaged a draft plan being submitted to the parish council for approval in March 2018. She talked through the timetable to the actual referendum. There will clearly be a long gap, maybe 9 months, from submission of the Plan to NDDC and the actual referendum – it will be important to keep the community aware of what is happening during that time. JW suggested holding another working party meeting in January – either 22<sup>nd</sup> or 23<sup>rd</sup> January 2018, MW will co-ordinate availability. GH provided site names for the SSSI sites which JW will add to the relevant map.

**145/17 Date of next meeting – Tuesday 2<sup>nd</sup> January 2018:** This was confirmed, 7.00 pm in the village hall.

**146/17 Close of meeting:** With no further business to discuss the meeting closed at 7.45 pm

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