

## HAZELBURY BRYAN PARISH COUNCIL – NEIGHBOURHOOD PLAN COMMITTEE

### Minutes of a meeting held on Tuesday 5<sup>th</sup> July 2016 at 7 pm in the village hall

**1/16 Present:** Ian Stevenson (IS), Val Rubie (VR), Keith Wheaton-Green (KWG), Liz Stockley (LS), David Maughan (DM), Ken Huggins (KH) and Malcolm Wilson (MW).

**2/16 Apologies:** Received from Keith Harrison

**3/16 Introductions:** This was the first meeting of the group and introductions were made.

**4/16 Election of a Chairman:** It was **agreed** that IS and VR would be joint Chairman of the Committee

**5/16 Initial steps: i)** There was a wide-ranging discussion on community engagement. Everyone recognises the need for a successful Neighbourhood Plan to be community led. The role of the Committee is to bring out ideas and aspirations from the community and reflect these in a coherent Plan that will stand up to independent scrutiny at Examination. Any Plan therefore has to fit within the overall policies of North Dorset District Council's Local Plan and National Planning Policies.

**ii)** It was **agreed** that the scope of the Plan should cover the entire parish as determined by the parish boundary.

**iii)** The Parish Plan of 2010 sets out many of the wider issues important to the community. The methodology of its preparation could be replicate for the NP. A well publicised public meeting would be a opportunity to explain the importance of the NP, gather people's views on a number of issues (housing need, design, locations, sustainability, protected areas etc) and potentially get more volunteers to join the Committee.

**iv)** The issue of Bryan Bytes delivered to every house last Christmas set out all the detail about a NP but was pretty dry. Another mail shot should be made but with a more eye-catching message to encourage people to get involved. IS suggested that information on the number of new developments over the past 20 years might open some eyes to the importance of the NP; MW **will ask** if NDDC has any details on planning approvals and development over that time. It was **agreed that everyone** would prepare a draft notice that would effectively be the next edition of Bryan Bytes. The overall message is "we want your ideas and aspirations; if these aren't forthcoming you'll get what the developers and planners give you".

**v)** It was **agreed** that a public meeting should be held in October. If attendance is very low then the question of whether to bother with a NP should be re-assessed.

**vi)** MW **will prepare** formal Terms of Reference for the Committee as a sub-committee of the Parish Council. **He will also register** the Committee with NDDC.

**vii)** At present the financial needs of the Cttee are minimal and can be met by the Parish Council. Going forward, grant funding will be needed. MW confirmed that currently up to £9k is available. Applications need to be made in advance of expenditure over a forthcoming 6 month period

**viii)** At this stage it was thought premature to draft a formal project plan – the strength of community support for a NP should be gauged first in October

**6/16 Next meeting:** To be held at 7 pm on Tuesday 2<sup>nd</sup> August in the village hall

**7/16 Close of meeting:** With no further business to discuss the meeting closed at 7.55 pm.