

**MINUTES OF THE ANNUAL MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN HAZELBURY BRYAN
VILLAGE HALL ON TUESDAY 2nd May 2017 AT 8.35 PM**

Present: Councillors Steve Murcer (SM), David Maughan (DM), Ken Huggins (KH), Alun Read (AR), John Grayson (JG) and Phil Dimmock (PD); DCC/NDDC Cllr Pauline Batstone (PB)
Members of the public – 9

Minutes: Malcolm Wilson (MW) – parish clerk

074/17 – Election of Chairman: SM was elected Chairman for the next year and signed the Declaration of Acceptance of Office

075/17 - Apologies: Received from Martin Richards (MR)

076/17 - Declarations of interest: AR declared a prejudicial interest in planning application 2/2017/0628

077/17 – Adoption of the minutes of the meeting held on 4th April 2017: The minutes of this meeting were approved and signed by the Chairman

078/17 – Matters arising from these minutes: These are covered in the agenda. It was noted that unconfirmed reports are circulating that the Vodaphone mast application has been refused by NDDC

079/17 – Public open session: The hedge at the Kingston Lane/Back Lane housing is encroaching onto the road – MW will ask Spectrum/Sovereign to arrange a cut; it was noted that many road signs are covered by hedgerow growth – MW noted that DCC Highways will not clear or clean these signs, it is now up to communities; the footpath reserve was highlighted – could this money be spent improving the condition of footpaths, especially in the winter? Jim Bettle reported there are volunteers in the village happy to lay scalplings etc at the worst locations, typically by the footpath gates. MW will see if the Community Highways officer can help source scalplings. It was asked that if the Vodaphone application has been turned down, could a mast be located on parish council land to generate community revenue – for the moment it was felt best to allow the dust to settle on this matter.

080/17 - To elect the Vice Chairman: DM was re-elected as Vice-Chairman

081/17 - To resolve to take the General Power of Competence: It was resolved to take the General Power of Competence for the next 12 months as the necessary criteria were met.

082/17 - To appoint members of the Recreation Ground Committee: It was agreed the existing members of the Committee – Alun Read, John Grayson, Jim Bettle, Helen Fry, Emma Grayson and Sandra Jeffrey - would be re-appointed for the next year and MW will continue as clerk

083/17 - To appoint members of the Neighbourhood Plan Committee: It was agreed the following existing members of the Committee – David Maughan, Ken Huggins, Ian Stevenson, Val Rubie, Geraldine Hobson, Angela Chatters, Liz Stockley and Keith Harrison – would be re-appointed for the next year and MW will continue as clerk. Diana Westlake has left the Committee. Other members of the community are welcome to join during the year.

084/17 - To appoint representatives to the following outside body – the Village Hall Committee: DM was appointed

085/17 - To assign responsibilities for the following matters: Existing councillors were re-appointed as follows

i) Rights of Way - MR ii) Allotments - AR iii) Transport - KH

086/17 - Finance a) approve accounts for payment: The following payments were approved:

1008 – R Snook – stage payment - £10743.60 (confirmation of cheque signed between meetings)

1009 – JB Gardens – cemetery/play grass and hedges - £330.00

1010 – Align – project fee - £442.56

1011 – DCC – tree work - £417.60 (replaces cheque 1005)

1012 – S Goacher – payroll admin - £117.46

1013 – M Wilson – May pay - £327.06

1014 – H B Village Hall – hire - £12.50

1015 – A Tenwick – village flowers - £49.05

DD – NDDC – Business rates - £17.00

SO – I Kerr – dogbins - £110.00

SO – S Shaw – web host - £15.00

b) year-end accounts – to approve the accounts for the year ending 31st March 2017 and authorise the

Chairman to sign the Annual Return and Governance Statement: The accounts and Annual Return had passed through internal audit with only very minor comments. It was agreed i) that the Chairman and clerk could sign the Annual Governance Statement and ii) the Chairman and clerk could sign the Annual Return

087/17 – Planning – i) to consider planning applications received: 2/2017/0628/House – Whispers, Wonston, DT10 2EE – erect garden shed – no objections

088/17 - Fingerposts – update on progress: Letters have been ordered for the post between Droop and Wonston and PB has offered to provide some of her councillor's allowance towards the cost. MW is trying to get a grant application form from the AONB team

089/17 - Footpath and highways matters – update: Nothing to report

090/17 – The Keep: MW has had an update from Nigel Spring. The horses have not been grazing as often as hoped so the grass is still inhibiting the wildflower development. More grass cutting is likely this month. Nigel would be happy to organise another community work-party afternoon in the summer. Thanks are due to Alan and Mary Sims for allowing the electric fence to be powered from their home

091/17 - Recreation Field– a) pavilion update to include progress on building – The minutes of the committee meeting of 24th April had been circulated and were noted. AR confirmed the points made by Jim Bettle at the Annual Assembly. Although Snooks have not formally handed over the building community volunteers are being allowed access to work on internal fittings. He will work on a charging and bookings policy. There is no news yet on the grant applications submitted. **ii) report and update from Chairman on other matters –** nothing further to add.

092/17 - Neighbourhood Plan - i) draft minutes of Neighbourhood Plan Committee of 4th April 2017 to be noted: The minutes were noted **ii) update on progress, including the community questionnaire:** IS had summarised the good progress being made at the Annual Assembly

093/17 – Village hall – report: nothing to report

094/17 – DCC/NDDC Cllr Batstone: DCC elections are on 4th May. If she is re-elected she will have responsibilities for different parishes, but remain with HB. The Norden site is likely to be used for social/affordable housing. The proposal for a new unitary authority is on hold pending the General Election and a decision is not expected before September at the earliest.

095/17 - Public open session: It was asked if provision for parking had been made by the new pavilion? There is a small area of hardstanding but otherwise – no. The capacity of the building will be determined by the Fire Officer.

096/17 – Correspondence to note: None

097/17 – Other matters: DM has taken down the notice board at Wonston Cott as the adjacent wall needs to be repaired. There will be some costs incurred in refurbishing the board. He is also repairing the Alex Field notice board. JG suggested a switch to electronic payments might help those living locally who receive cheques from the parish council, as the last bank in Sturminster is closing in September. It might be possible to use the Post Office – MW will investigate

098/17 – Date of next meeting: The next meeting will be held on 6th June 2017, potentially in the new building on Alex Field

099/17 – Close of meeting: With no further business to discuss SM closed the meeting at 9.15 pm.