

**MINUTES OF A MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN HAZELBURY BRYAN VILLAGE HALL
ON TUESDAY 1st NOVEMBER 2016 AT 8.00 PM**

Present: Councillors Steve Murcer (SM); David Maughan (DM), Martin Richards (MR), Alun Read (AR); John Grayson (JG); Ken Huggins (KH) and DCC/NDDC Cllr Pauline Batstone (PB)

Members of the public – 9

Minutes: Malcolm Wilson (MW) – parish clerk

195/16 - Apologies: Received from Phil Dimmock

196/16 - Declarations of interest: None

197/16 – Adoption of the minutes of the meeting held on 4th October 2016: The minutes of this meeting were approved and signed by the Chairman

198/16 – Matters arising from these minutes: All covered in the agenda. AR is still to speak with the Antelope-Coney Lane footpath owner and the hedge/grass cutting schedule is pending

199/16 – Public open session: It was reported that the owner of the potential mobile phone mast site had arranged for a contractor to drill a 30 metre deep borehole on the site. Natural England and the Police had been advised due to the proximity of a badger sett. An enquiry was made by a landowner who would like to build a small, sustainable house for his family on land outside the settlement boundary. Until an application is received the parish council cannot comment. It was reported that In Hazel Wood there is a pipe with an ash tree lying across it which has the potential to cause damage to the pipe – MW will notify the Woodland Trust.

200/16 – Planning - to consider planning applications received: None received. Dougal Wilson-Crew asked for the council’s view on the potential for housing development at the field to the rear of Woodlands before he commits to buy a property. He is in dialogue with NDDC Planning officers who are best placed to give advice

201/16 – Finance

a) to approve accounts for payment: The following payments were approved:

Cheque	Payee	Service	Net	VAT	Total
962	Parish mag printers	N Plan posters	243.00	48.60	291.60
963	BDO	External audit	100.00	20.00	120.00
964	M Wilson	Nov pay	323.96		323.96
965	H B Village hall	Hire	63.00		63.00
966	D Maughan M	Strimmer blade	28.00		28.00
967	Wilson	Expenses	137.06		137.06
968	EuCAN CIC	Keep maintenance work Web	250.00		250.00
SO	Steve Shaw	host	15.00		15.00
SO	IK Services	Dog bins	97.93		97.93
			Total		1326.55

b) to review the financial information and bank reconciliation as at 30th September 2016: Bank statements, bank reconciliation and financial summary up to 30th September 2016 had been circulated in advance and were approved by councillors.

c) changes in reserves: Two donations of £41,167.35 and £270.00 had been received from the Recreation Ground Association and placed in general reserves. In addition, the earmarked reserve of £8,000 for the Antelope footpath was no longer required for this purpose. It was agreed to transfer the total of £49,437.35 to the “Capital – playing field” reserve which is increased from £5,000 to £54,437.35.

202/16 – Fingerposts at Kingston and Droop: Instructions have been given by the repairer to DCC Highways to collect and install the Kingston post which should be in place within a couple of weeks. The new letters and collar for Droop remain outstanding

202/16 – Footpath and highways matters: DCC Rangers have suggested the grant made by DCC towards the Antelope Path (no longer viable) might be retained by the parish council as a fund towards other footpath work in the parish. MW is waiting formal confirmation from the Rights of Way team that this is acceptable.

203/16 - Recreation Field

i) to review developments relating to the new community pavilion: a) The draft contract has been prepared by Align. The question of the role of CDM Co-ordinator/Principal Designer is the one matter for MW to resolve with Align. Once this is done it was agreed two councillors were authorised to sign the contract. b) It was also agreed MW should make the necessary arrangements to draw down the Public Works Loan Board loan of £33,000, repayable over 25 years, for which borrowing approval has already been received ii) **report and update from Chairman on other matters:** No formal meeting to note.

204/16 - Neighbourhood Plan - i) draft minutes of Neighbourhood Plan Committee of 4th October 2016 to be noted: The minutes had been circulated and were noted ii) **update on progress, including the community consultation day:** Ian Stevenson reported on the consultation day, which had been a real success gathering lots of useful information from attendees and also a significant number of new volunteers to help with development of the Plan. The next step is for a detailed questionnaire to be delivered with the next edition of Bryan Bytes in the next couple of weeks, to build on the momentum from the consultation day. Representatives from Hall & Woodhouse had attended the Committee meeting held on 1st November as “members of the public”. The Committee welcomes dialogue with all those interested in developing or protecting their land – such open and transparent dialogue is an essential feature of the legislation governing Neighbourhood Plans. The need to avoid undue influence is understood and ultimately any site policies in the final Plan will need to be approved by the Examiner and the whole community at referendum. It was noted that NDDC is not updating the SHLAA register annually as required – PB will follow up with the Head of Planning, but the current SHLAA Call for Sites will reveal the current position.

205/16 – Village hall – report: DM reported that consultants have been engaged to see if the acoustics can be improved.

207/16 – DCC/NDDC Cllr Batstone: Social care is the main focus as well as the re-organisation of local government in Dorset. She confirmed County Council elections will take place next year despite reorganisation plans

208/16 - Public open session: It was noted SSE will be turning off the power in places to undertake tree felling – no doubt householders will be advised at the time.

209/16 – Correspondence to note: SM had received a phone message from an unknown person complaining about a bonfire; SM had been asked about responsibility for clearing mud of the road surface – MR confirmed if the mud came from animal hooves then there was no responsibility for the farmer to clear it – if it came from vehicle tyres then the farmer had to clear it if it was a hazard, and should also mark the hazard with signs; an invitation has been received from Simon Hoare, MP who is hosting an informal session with local parish councils between 4pm and 6pm on Friday 9th December at Stourpaine village hall. Two representatives from each council are invited. KH and SM will attend.

210/16 – Other matters for noting: SM will lay the Remembrance Day wreath

211/16 – Date of next meeting: The next meeting will be held at Tuesday 6th December 2016.

212/16 – Close of meeting: With no further business to discuss SM closed the meeting at 9.00 pm.