

**MINUTES OF A MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN HAZELBURY BRYAN VILLAGE
HALL ON TUESDAY 6th DECEMBER 2016 AT 8.00 PM**

Present: Councillors Steve Murcer (SM); David Maughan (DM), Martin Richards (MR), Alun Read (AR); Ken Huggins (KH) and Phil Dimmock (PD)

Members of the public – 8

Minutes: Malcolm Wilson (MW) – parish clerk

213/16 - Apologies: Received from John Grayson and DCC/NDDC Cllr Pauline Batstone

214/16 - Declarations of interest: MR declared a pecuniary interest in a matter raised by him in the public session

215/16 – Adoption of the minutes of the meeting held on 1st November 2016: The minutes of this meeting were approved and signed by the Chairman

216/16 – Matters arising from these minutes: All covered in the agenda.

217/16 – Public open session: Comments were made by a resident opposed to the potential Vodaphone mast, with particular emphasis on health issues. SM pointed out that until a planning application is submitted there is nothing to be done. As a matter of courtesy and information, MR explained plans to re-locate his agricultural machinery business from its current site in the middle of Kingston to a new site adjacent to R Snook/Wallbridge Motors on the road to Kings Stag. He owns the field to the south. This would allow him to grow the business, increase the workforce from 6 to 8 immediately and maybe more over the longer term. It would remove the lorry traffic from Kingston, and potentially allow larger size vehicles to visit the site which would reduce the number of vehicle movements. To fund the development he would need to develop the existing site for housing. Detailed plans have not yet been prepared but the site could take between 5 – 20 houses based on size, affordability etc. Ideally it might be a maximum of 10, with a mix of large and small properties. If a formal application is received in the future MR is aware he will not be able to participate in the council's considerations.

218/16 – Planning – i) to consider planning applications received: 2/2016/1653/FUL – to build a new parish room and toilet at St Mary and St James Church, Droop – The parish council objects to this application. The loss of several car parking spaces to accommodate the building will greatly exacerbate the parking problems which affect this area at school start and end times, and at funerals. The car park is used by school staff and parents collecting and delivering children and even now there is insufficient capacity. This leads to some terribly dangerous parking to lose these spaces will only make matters worse. The whole concept seems inappropriate. To have a disabled toilet facility some 60 metres from the church across a rough car park surface seems less than ideal. The need for a community meeting space in this part of the community is not great, particularly as the parish council is already building a new community pavilion on the Recreation Ground. A scheme whereby a disabled toilet and meeting area are created within the church would be a much better arrangement. The site is also outside the settlement boundary

ii) Vodaphone mast – to consider communication from Galliford Try – this was noted, having been covered in the public session **iii) Land at Droop – letter from owner's agent re possible development and village facilities:** In his capacity as a school governor, parish councillor and member of this Committee DM had met the owner (of the field on the northern side of Churchfoot Lane between the school and the gate opposite the cemetery entrance), David Mitchell and his agent, Andrew Aldridge. Although the site is outside the settlement boundary, Mr Mitchell would like to develop housing on the site and would potentially provide some of the land for a cemetery extension and parking for the school. DM made no comments at the meeting, merely listened and reported back the owner's aspirations to the Committee, School and Parish Council.

219/16 – Finance

a) to approve accounts for payment: The following payments were approved:

Cheque	Payee	Service	Net	VAT	Total
969	Cancelled for PWLB application		0.00		0.00
970	Came & Co	Insurance premium	2163.90		2163.90
971	BWBSL	Allotments water	115.49		115.49
972	Royal British Legion	Remembrance wreath	20.00		20.00

973	Sarum Graphics M	Bytes & Nplan Questionnaire	53.00	10.60	63.60
974	Wilson	Dec pay	323.96		323.96
975	HMRC	Paye Sep - Dec	243.00		243.00
976	HB Village hall M	Hire	12.50		12.50
977	Wilson M	Expenses	84.61	9.97	94.58
978	Wilson	Expenses - mileage	28.80		28.80
979	J Bettle	Tree for Rec Web	39.99		39.99
SO	Steve Shaw	host	15.00		15.00
SO	IK Services	Dog bins	97.93		97.93
				Total	3218.75

b) to consider the draft budget and Precept for 2017/18: MW had prepared and circulated a draft budget . This sees planned expenditure rise by just over £5k. This is attributable to having to pay commercial rates for grass cutting at the cemetery and play area, a formal tree inspection and the loan repayments of the Public Works Loan Board loan. It was anticipated that the costs of running the new community pavilion will be offset by hire charges etc. To generate a small surplus in the year a Precept of £17,500 will be required, an increase of 22.38%. It was noted that for a Band D property this will mean a rise of £6.74 over the year, or 13 pence a week. This is by no means out of line with other local villages like Shillingstone, Okeford Fitzpaine, Winterbourne Stickland and Milton Abbas. It was agreed to accept the expenditure, income and Precept figures in the budget and demand a Precept of £17,500 from NDDC.

c) to note details of the Public Works Loan Board loan: MW reported that the loan of £33k should be received 6th Dec; the rate is set at 2.82%, with half yearly repayments starting 6th June 2017 of £924.22. The money will be placed in the pavilion earmarked reserve.

220/16 – Fingerposts at Kingston and Droop: The Kingston post should be in place any day. The new letters and collar for Droop remain outstanding

221/16 – Footpath and highways matters: Nothing specific to report

222/16 – Trees - – consider need and cost of formal inspection of trees on parish council owned land: MW had circulated a paper highlighting the need for regular inspection of trees on parish council owned land by appropriately qualified specialists. The risks of not undertaking such inspections were noted and the MW was asked to arrange for quotes to be received from potential contractors. MW noted that the last inspection in Shillingstone cost about £500.

223/16. Recreation Field– a) pavilion update to include progress on building – Snooks are making good progress. The blockwork is nearing completion. Snooks will be off site over the festive season, and will start on the roof early in January. Some minor points of detail need to be resolved **b) possible opening ceremony etc –** It was agreed AR will investigate a village event to celebrate the completion. **ii) report and update from Chairman on other matters –** the minutes of the last committee meeting on 28th November 2016 had been circulated, and gave full detail of progress on the pavilion and other matters.

224/16 - Neighbourhood Plan - i) draft minutes of Neighbourhood Plan Committee of 1st November 2016 to be noted: The minutes had been circulated and were noted **ii) update on progress, including the community questionnaire, grant funding etc:** MW reported on the Committee meeting immediately before this parish council meeting. Jo Witherden (JW), the planning consultant working on the project, had attended her first meeting and gave useful information on her role and how she could help a Plan be developed over the next 18 months or so. Full details will be in the Committee minutes. Grant funding of £1890 has been received to cover expenditure to 31st March 2017. This covers consultancy fees and administrative costs like printing, hall hire etc. So far 68 Questionnaires have been returned, the deadline is Wednesday 14th December although late

forms will still be acceptable as the final analysis is unlikely before the end of December. JW had commented that a 20% plus return rate (about 100 forms) would give meaningful data.

225/16 – BT Phone Box: KH had been approached by a resident about the poor condition of the BT phone box in Wonston. This doesn't have a phone but houses the Locator Index of properties (useful for courier deliveries). MW noted that some communities have "bought" the box from BT for £1 and use it for a community book exchange, to house a community defibrillator etc. Whilst the initial outlay is small, a parish council is then responsible for upkeep and maintenance. There was no appetite to take on the box.

226/16 – Village hall – report: Nothing to report

227/16 – DCC/NDDC Cllr Batstone: Nothing to report

228/16 - Public open session: The signs advertising the last Film Night need to be taken down – DM will arrange

229/16 – Correspondence to note: Gillingham Citizens Advice Bureau had written about the possible withdrawal of funding by NDDC which would potentially make its continued existence unlikely. It was agreed to consider a grant at a future meeting.

230/16 – Date of next meeting: The next meeting will be held at Tuesday 3rd January 2017.

231/16 – Close of meeting: With no further business to discuss SM closed the meeting at 9.25 pm.