

**MINUTES OF THE MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN HAZELBURY BRYAN
VILLAGE HALL ON TUESDAY 1ST SEPTEMBER 2015 AT 8.00 PM**

Present: Councillors Steve Murcer (SM), David Maughan (DM); Phil Dimmock (PD), Ken Huggins (KH), John Grayson (JG), Martin Richards (MR), Alun Read (AR) and NDDC/DCC Cllr Pauline Batstone (PB).
Members of the public – 7

Minutes: Clerk Malcolm Wilson (MW)

162/15 - Apologies: None

163/15 - Declarations of interest: AR declared a personal interest in planning application 2/2015/1118

164/15 – Adoption of the minutes of the meeting held on 4th August 2015: The minutes of this meeting were approved and signed by the Chairman.

165/15 – Matters arising from these minutes:

- i) The latest edition of Bryan Bytes is about to be printed.
- ii) MR reported that Mrs Martin would be happy to continue to store the bags of grit and it was agreed the clerk will write a letter of thanks and send a small gift in recognition.

166/15 – Public open session: SM welcomed the new vicar, Diane Gingell to the meeting

167/15 – Finance

a) To approve accounts for payment: The following payments were approved:

Cheque	Payee	Service	Net	VAT	Total
901	M Wilson	Aug pay	240.70		240.70
902	M Wilson	Sep pay	240.70		240.70
903	HMRC	Paye Jul - Sep	481.20		481.20
904	Vita Play Wessex Web	2 Springers for play area	1275.00	255.00	1530.00
SO	Design	Web hosting	15.00		15.00
SO	IK Services	Dog bins Aug	97.93		97.93
SO	IK Services	Dog bins Sep	97.93		97.93
DD	NDDC	Cemetery rates	11.00		11.00
		Total			2714.46

b) bank mandate: The clerk reported on progress and the revised mandate form was signed.

168/15 – The Antelope path: Hall and Woodhouse are due to consider the matter again in September. The parish council's offer to maintain the hedge etc is appreciated. PB will try and lobby on our behalf before the meeting.

169/15 – Fingerposts - Kingston – replacement/repair – to consider options and financial support: PB is still awaiting a quote (the contractor has been ill), but after a discussion it was agreed that a two arm post would be best. One arm will say "Kingston Cross" and the other "Kingston". On the assumption that the cost will be in the region of £500 it was agreed the parish council will pay half; the remainder will come from PB's discretionary allowance.

170/15 – Churchfoot Lane – possible bench and fence: Rolly Skeat from DCC Highways has advised that the land is "highway" and as such should not be fenced. The clerk was asked to ask him what might be allowed on the land to prevent future encampments. He will also ask for clarification on ownership of the land.

171/15 – Annual Risk Assessment – to consider the adequacy of the council’s risk assessment procedures: The clerk had circulated an updated risk assessment in advance of the meeting. After full consideration by councillors it was agreed to accept the assessment as prepared.

172/15 – Dog bins – update: There are now 6 bins in the parish. Even so, the clerk has received a complaint from a resident in Wheat Close about dog excrement regularly being deposited outside her house by an unknown culprit. The clerk will ask Ian Kerr to fix a “dog poop fairy” poster nearby.

173/15 – Litter picking: Litter picking has largely been done on an ad-hoc basis. SM/KH will do the Causeway in the next couple of weeks and DM will do from the war memorial towards Hazelview Farmhouse on Frizzel’s Hill.

MR reported litter problems in the lay-by in Back Lane, by the telephone box and black sacks of rubbish being left in the pathway opposite to parts of Hill View. PB suggested it be reported as fly-tipping, but MR felt this would only encourage further littering. It was agreed the clerk will write to Spectrum to establish ownership and responsibility for the lay-by and also ask them to remind tenants of their obligations to use the correct bins to ensure DWP take rubbish away.

174/15 – The Keep: The question of what to do about ragwort on the Keep had been discussed at the last meeting and following a subsequent exchange of e mails was further discussed tonight. KH volunteered to monitor the situation and once the plant looks like it is about to seed he will pull up the flowering plants. KH also suggested that the Keep could be turned into an attractive and environmentally valuable wildflower meadow. This was thought to be an excellent idea and the clerk will make enquiries of the Dorset Wildlife Trust and those who manage Almers Gorse as to the best way forward. The clerk will check with Mr Cluett on his understanding of arrangements for cutting the Keep.

175/15 – Planning

a) To consider planning applications received: 2/2015/0915/COU – The Old Malthouse, Pidney Hill, DT10 2ED – convert two holiday accommodations to two dwellings – no objections; 2/2015/1118/CA – Olive house. Partway to Churchfoot Lane, DT10 2EE – install one oil tank and erect one greenhouse in rear garden – no objections

b) To consider and note revisions to North Dorset District Council’s Local Plan 2013: It was agreed there were no comments necessary. NDDC Planning officers are attending the next parish council meeting which will be an opportunity to discuss the merits or otherwise of creating a Neighbourhood Plan.

176/15 – Recreation field: a) report: AR reported that two new springer see-saws had been purchased with the remaining Ideas Please money – the Recreation Association had made up the funding shortfall of £160. He also reported that the Association had sufficient funds to start building the new pavilion. The expectation is that plans will be shown to the parish council at its next meeting and that the parish council will pay the construction costs so the vat can be reclaimed. Parish councillors felt that the plans would need to be made available before the meeting so they could be properly scrutinised. The entire project plan including funding, project management, risk assessment, contractors, ongoing maintenance and operation of the pavilion will also need to be reviewed. **b) to consider National Association of Local Councils (NALC) guidance on governance structure and consider future arrangements:** As agreed at parish council in June the clerk had sought advice from the solicitor at NALC on the governance structure of the Recreation Association Committee. Her advice had been circulated to parish councillors with a request from the clerk to keep the report confidential until discussion tonight. In essence the Committee can be a committee of the parish council, or a stand-alone organisation running the playing field on behalf of the parish council. For VAT to be reclaimable it would need to be a parish council committee and its funds would need to be transferred to the parish council and incorporated into the parish council’s accounts. The clerk is to discuss the implications, if any, with the internal auditor. The committee would need to operate under the same rules as the parish council in terms of agendas, meetings, minutes etc to comply with legislation and the Transparency Code 2015. There is a need for new terms of reference and the clerk will prepare a draft in liaison with AR.

177/15 – Village hall – report: DM reported that there are films this weekend and on October 3rd and on October 10th there is a quiz night

178/15 – DCC/NDDC Cllr Batstone: August has been quiet. She noted that some flood relief work is due between Hazelbury Bryan and Mappowder

179/15 - Public open session: PB was thanked for her work in arranging for Spectrum to cut hedges in Kingston.

180/15 – Correspondence to note: Nothing of note.

181/15 – Date of next meeting: Tuesday 6th October 2015 at 8.00 pm in the village hall

182/15 – Close of meeting: With no further business to discuss SM closed the meeting at 9.30 pm.

DRAFT