

**MINUTES OF THE MEETING OF HAZELBURY BRYAN PARISH COUNCIL HELD IN HAZELBURY BRYAN  
VILLAGE HALL ON TUESDAY 2<sup>nd</sup> JUNE 2015 AT 8.00 PM**

**Present:** Councillors Steve Murcer (SM) – Chairman; David Maughan (DM); Alun Read (AR) and Martin Richards (MR) and NDDC/DCC Cllr Pauline Batstone (PB); and subsequent to minute 111/15 Councillors Phil Dimmock (PD) and John Grayson (JG).

Members of the public – 4

**Minutes:** Malcolm Wilson (MW) – parish clerk

**106/15 - Apologies:** Received from Cllr Huggins

**107/15 - Declarations of interest:** See minute 117/15

**108/15 – Adoption of the minutes of the meeting held on 12<sup>th</sup> May 2015:** The minutes of this meeting were approved and signed by the Chairman

**109/15 – Matters arising from these minutes:** None

**110/15 – Public open session:** There were no questions

**111/15 – Co-option of two councillors:** Personal information forms completed by the three candidates for the two vacancies had been circulated in advance. On a vote by ballot slips it was agreed to co-opt Phil Dimmock and John Grayson. They both signed Declarations of Acceptance of Office forms and were welcomed as parish councillors. The clerk will advise the unsuccessful candidate.

**112/15 – Finance**

**a) to approve accounts for payment:** The following payments were approved:

Cheque	Payee	Service	Net	VAT	Total
888	I K Services	Dog bin emptying	82.4		82.40
889	HMRC	Paye Apl-Jun	481.20		481.20
	M	June			
890	Wilson	pay	240.70		240.70
891	HB Village hall	hire	27.00		27.00
	Wessex Web				
SO	Design	Web hosting	15.00		15.00
<b>Total</b>					<b>846.30</b>

**b) Annual Return and Annual Governance statement:** The Clerk had previously circulated the Annual Return, Annual Governance statement, Internal Auditors report and related financial information. It was agreed to approve the Accounting Statements and the Annual Governance statement and authorise the Chairman and clerk to sign where appropriate. **c) Internal audit arrangements:** The current internal audit arrangements were reviewed. The thoroughness and rigour of current arrangements have merit but it was questioned whether 7 1/2 hours work and the resulting cost of £265 represented best value. The clerk reported that the prices of other accounting firms were similar. An alternative of an appropriately qualified local person doing the task was also considered. After some discussion it was agreed the arrangement with Darkin Miller would continue but the clerk was asked to see if procedures could be streamlined to reduce the hours and cost involved.

**113/15 – Ideas Please project:** The clerk reported that the 5-a-side goals have been ordered. No news on other initiatives was available.

**114/15 – Dog waste bin:** The cleaning contractor had reported that all the bins are well used. It was agreed to order a further bin for Wonston

**115/15 – Hedges, footpaths and grass cutting etc, including the Antelope/Causeway path:** A useful meeting had taken place with Tom Dike, Hall and Woodhouse's property surveyor, Graham Stanley of the DCC Rangers and councillors and the clerk. Mr Dike seemed sympathetic provided H&W can retain free access to their land but the decision rests with the H&W property committee which meets in mid-June. It is clear Anthony Woodhouse has considerable influence – PB will lobby him in advance to support the new path.

#### **116/15 – Planning**

##### **a) to consider planning applications received:**

2/2015/0656/LBC – Home Farm, Muston – re-point end gable – no objections; 2/2015/0714/House – New dwelling at site of former Wonston club – erect single storey extension – no objections.

**b) to note decisions made by North Dorset District Council:** 2/2015/0378/LBC – Briarlea , Muston Lane, Wonston, DT10 2EE – install two dormer windows to rear elevation and carry out associated internal and external alterations – approved; 2/2015/0399/FUL – Land to rear of Winthrop House, Partway Lane, DT10 2DP – erect agricultural storage building – approved.

**117/15 – Recreation field:** JG has a personal interest as a member of the playing field committee – this was noted. The clerk had circulated a note on governance arrangements for the committee, which need to be updated. It was agreed that the clerk should seek guidance from the National Association of Local Councils legal team via DAPTC.

**118/15 – Village hall – report (DM):** Film night this coming weekend – Woody Allen's Magic in the Moonlight.

**119/15 – DCC/NDDC Cllr Batstone:** PB has been on further training courses; she is sitting on 2 appeals committees and trying to resolve planning problems at Manston. She also reported on the forthcoming "Forward Together" session in Dorchester – 5pm on 23<sup>rd</sup> June. The clerk and KH are attending; AR will try and attend as well.

**120/15 - Public open session:** The ongoing problem with the blocked footpath in Thickthorn Lane was raised – the clerk will refer to the DCC Rangers

MR raised the question of snow clearance, payments, grit supplies, grit storage, decaying quality of stored stocks etc. It was agreed the clerk will contact DCC Highways for guidance and the item will be on the agenda for next meeting.

**121/15 – Correspondence to note:** None beyond the invitation to Forward Together

**122/15 – Date of next meeting:** The next meeting will be held at Tuesday 7<sup>th</sup> July 2015. The clerk is away on holiday, but will ask Graham Dyke, clerk at Ibberton, if he will cover. In extremis, AR kindly agreed he would do the minutes.

**123/15 – Close of meeting:** With no further business to discuss SM closed the meeting at 9.00 pm.