

HAZELBURY BRYAN PARISH COUNCIL

Minutes of the meeting of Hazelbury Bryan Parish Council held in Hazelbury Bryan Village Hall on Tuesday 1st April 2014 at 8.00pm

Present:- Dave Roberts (DR), Steve Murcer (SM), Ken Huggins (KH), Tricia Walton (TW), David Maughan (DM), Martin Richards (MR), Emma Grayson (EG)

Members of the Public:- 8; Cllr Pauline Batstone (PB)

Minutes:- Matthew Mills (Parish Clerk)

Apologies:-

Ref	Action	Owner
066/14	Apologies for Absence It was recorded that there were no apologies for absence.	
067/14	To adopt the minutes of the previous meetings The Council resolved to adopt the minutes of the meeting held on 4 th March 2014. The Chairman signed the Minutes as being a true record of the meeting.	
068/14	Clerks Report The Clerk reported that <ul style="list-style-type: none">▪ He had drafted a letter to the occupier of Roseland regarding parking at the war memorial which is with the Chairman,▪ He had arranged a meeting between Council Chairman and the Playing Field Committee Chairman,▪ He had placed orders with Ernie Cluett and Graham Belsham to maintain The Keep and the Cemetery respectively,▪ He had forwarded the email from North Dorset District Council regarding preparing an inventory of flood damage repairs to the Councillors and 31 email contacts and added it to the website,▪ He had forwarded the invitation from the Police and Crime Commissioner re an Engagement Forum on Friday 4th April 2014 to the Councillors and 31 email contacts and added it to the website. Ken Huggins will be attending,▪ Cllr David Maughan had spoken to the Chairman of the Recreational Association regarding the damaged sight screens.	
069/14	Declarations of Personal or Prejudicial Interest and granting of dispensation It was recorded that there were no declarations of personal or prejudicial interest nor dispensations granted.	
070/14	Governance It was recorded that the Council considered that there was no need to review the Governance document as this had been done last October.	

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071/14	<p>Financials</p> <p>i) Invoices received in the last month The Council resolved to make the following payments under the authority provided by the General Power of Competence:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Fenland Leisure Products Ltd</td> <td>Replacement swing chains</td> <td>£102.00</td> </tr> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's salary</td> <td>£263.09</td> </tr> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's expenses</td> <td>£182.17</td> </tr> <tr> <td>DAPTC</td> <td>Training Course Fees</td> <td>£30.00</td> </tr> <tr> <td>Mr Jeffery Bennett</td> <td>Doors for PC cupboard</td> <td>£45.93</td> </tr> <tr> <td>SLCC</td> <td>2014 Membership</td> <td>£87.00</td> </tr> <tr> <td>NDDC</td> <td>Cemetery rates</td> <td>£45.06</td> </tr> <tr> <td>Amdaris</td> <td>Website hosting</td> <td>£78.00</td> </tr> <tr> <td>Mr Ernie Cluett</td> <td>Strimming of stream banks</td> <td>£40.00</td> </tr> <tr> <td>Parish Mag Printers Ltd</td> <td>March HB Bytes</td> <td>£43.00</td> </tr> </tbody> </table>	Payee	Service	Amount	Fenland Leisure Products Ltd	Replacement swing chains	£102.00	Mr Matthew Mills	Parish Clerk's salary	£263.09	Mr Matthew Mills	Parish Clerk's expenses	£182.17	DAPTC	Training Course Fees	£30.00	Mr Jeffery Bennett	Doors for PC cupboard	£45.93	SLCC	2014 Membership	£87.00	NDDC	Cemetery rates	£45.06	Amdaris	Website hosting	£78.00	Mr Ernie Cluett	Strimming of stream banks	£40.00	Parish Mag Printers Ltd	March HB Bytes	£43.00	
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073/14	<p>iii) Income received in the last month None</p>																																		
074/14	<p>iv) VAT Query The Clerk submitted a report summarising the problem and recommending that, as the Council cannot present a supported case as to why it believes the application of the legislation is open to other possible interpretations that would enable it to complete a Non-Statutory Clearance request, it should immediately pay the £4,220.56 VAT reclaimed in error on the 2012/13 VAT claim. The Council unanimously resolved to make the payment of £4,220.56 to HMRC under the authority provided by the General Power of Competence. The Council also resolved to consider at the next meeting the circumstances under which the repayment of this amount could be requested should funds become available to the Village Hall committee.</p>	<p>Clerk</p> <p>Clerk</p>																																	
075/14	<p>v) Victim Support – Request for financial support The Council unanimously resolved to make a donation of £50.00 to Victim Support under the authority provided by the General Power of Competence.</p>	Clerk																																	
076/14	<p>Planning</p> <p>i) Planning application decisions by NDDC and DCC 2/2013/1321/PLNG - Whitcombe Drove Farm GRANTED 2/2014/0110/PLNG - The Caravan, [Thickthorn Lane] Hazelbury Bryan GRANTED</p>																																		

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- 077/14 ii) Planning applications received
2/20014/0025 West Pleck Farm, Pleck Hill
It was **recorded** that the Clerk using power delegated to him in Appendix 1 of the Standing Orders of Hazelbury Bryan Parish Council (Version 3, Adopted 5th November 2013) informed NDDC that the Council has no comment on the application
- 078/14 **Dog Attacks – Wonston**
The Clerk reported that he has received two emails regarding dog attacks around the Drum Lane area.
The Council **resolved** to write to the owner of the dogs asking that they be kept under proper control and the boundaries of the property be secured. A copy of the letter to be sent to the owner of the property, the dog warden and the police. DR/Clerk
- 079/14 **Cemetery Management**
The Clerk reported that the Council needs to purchase a new *Grants of Exclusive Rights of Burial* record book as the present one only has 7 grants remaining. Cost £98.23 + VAT = £117.88 from Shaw & Sons Limited.
The Clerk was **instructed** to report to the next meeting on the required format of grant. Clerk
- 080/14 **Land Maintenance**
(i) Coney Lane 2014
The Chairman hadn't yet spoken to Chris Eyres regarding the maintenance of Coney Lane. DR
The Clerk was **instructed** to put this on the next agenda Clerk
- 081/14 **(ii) Footpath from Pidney Hill to The Keep (N41/19)**
The Clerk was **instructed** to contact Graham Stanley and report back to the next meeting. Clerk
- 082/14 **(iii) Allotment Water Troughs**
The Council **resolved** to reimburse the cost of four paving slabs to stabilise the troughs. If an agreement between the Parish Council and the Allotment Association doesn't already exist one needs to be negotiated. Clerk
- 083/14 **Playing Field**
Recreation Association Report
It was **reported** that
 - Attaching the swing seats to the chains should be completed soon and the swings replaced.
 - The hedge laying between Alec's Field and the allotments had been completed.
 Concern was raised regarding the siting of the shipping container. This will be raised at the meeting between the Council Chairman and the Playing Field Committee Chairman.
- 084/14 Play area fencing
Still awaiting a quote from the Contractor.

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Village Hall

085/14 Village Hall Report

It was **reported** that

- The next film, "*Finding Neverland*", is being shown on Friday 4th April at 7.30pm. Doors open 6.45pm, film starts 7.30pm. Bar. Tickets £3 - available on the door

086/14 **Reimbursement of cost of revaluation**

The Clerk reported that when the insurance policy was due for renewal in October 2013 he was instructed to get competitive quotes in time for the end of the present three year agreement. Following the completion of the major refurbishment items the Clerk asked the Chairman of the Village Hall Committee for a revaluation of the village hall, the Council's biggest monetary asset. Symonds & Sampson had carried out the valuation at a cost of £240 + VAT. The Chairman of the Village Hall Committee had asked the Clerk if he would request that the Council consider paying for the revaluation.

The Council **resolved** by a vote of 6 for and 1 against to make the payment of £288.00 to Symonds & Sampson under the authority provided by the General Power of Competence.

Clerk

087/14 **Update from Cllr Pauline Batstone (DCC & NDDC)**

Cllr Pauline Batstone submitted a comprehensive report covering her work at DCC & NDDC. The main issues concerning Hazelbury Bryan were

- Whether a planning application in Kingston was required,
- The Causeway footway - Graham Stanley had indicated that the Ranger Service may be able to assist if the proposed path is designated as a footpath. She would pursue this further. She also felt that the Council should make contact with Hall and Woodhouse,
- A food bank collection point has been established at the Red Barn shop.

088/14 **Verbal Communicated Items**

The Clerk **reported** that he had received no verbal communications.

Three concerns were raised at the meeting:

- A resident asked if dogs had to be on a lead when walking through fields.
- Residents raised the problem of dog fouling on the allotments and in Churchfoot Lane. The Clerk was **instructed** to put this on the next agenda.
- A Councillor raised the problem of tar spots on cars. He thought this was coming from the failed resurfacing on the road to Sturminster Newton.

Clerk

089/14 **Written Communicated Items**

The Clerk **reported** that he had received communications from

- i) The Boundary Commission who have completed the review of NDDC. The recommendations must be approved by Parliament. If approved they will be in place by the local elections in 2015.
- ii) Dorset County Council regarding The Great Dorset Beach Clean on 27th April 2014

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The meeting closed at 9.45pm

The Annual Meeting of the Parish Council will be 8pm on Tuesday 6th May 2014 in the Village Hall. This will be preceded by the Annual Parish Meeting

These and earlier minutes and agendas can also be viewed at:-

<http://www.hazelburybryan.com/hbpc.html>