

HAZELBURY BRYAN PARISH COUNCIL

Minutes of the meeting of Hazelbury Bryan Parish Council held in Hazelbury Bryan Village Hall on Tuesday 2nd July 2013 at 8.00pm

Present:- Dave Roberts (DR); Emma Grayson (EG); David Maughan (DM); Tricia Walton (TW)

Members of the Public:- 2; Cllr Pauline Batstone (PB)

Minutes:- Matthew Mills (Parish Clerk)

Apologies:- Martin Richards (MR)

Ref	Action	Owner
113/13	Apologies for Absence It was recorded that apologies were received from Councillor Martin Richards	
114/13	To adopt the minutes of the previous meetings After considering an email from Geoff Allen, the Council resolved to adopt the minutes of the previous meeting held on 4 th June 2013 and the Chairman signed the Minutes as being a true record of that meeting.	
115/13	Clerks Report on Matters Arising from those minutes The clerk reported that <ul style="list-style-type: none">▪ He has placed an order with The Playground Inspection Company to carry out the annual inspection of the playground equipment on Alec's Field.▪ He had been in contact with the Council's insurers regarding insuring the Hillside Car Scheme volunteers. He had not heard back officially but the insurers felt that it was unlikely that they would be competitive.▪ He was still waiting for three sets of personal information from the Councillors with regard to the village trust transfer of trusteeship.▪ He had not purchased the litter picking equipment yet as he had been in contact with the Dorset Waste Partnership who may be able to provide some equipment – litter pickers, gloves and blue bags.	
116/13	Declarations of Personal or Prejudicial Interest and granting of dispensation It is recorded that the following personal interests were declared: Councillor Emma Grayson - Planning Application at Park Gate Councillor Emma Grayson declared a personal and prejudicial interest as the applicant is a customer.	
117/13	Audit It was reported that the internal audit had taken place on 19 th June 2013 and section 4 of the Annual Return had been signed off. The Annual Return and documents requested had been sent off to the external auditor.	
118/13	Casual vacancy for a Councillor It was recorded that no progress has been made in filling the current vacancy by co-option. This will be considered at the next meeting.	Clerk

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119/13	<p>Financials</p> <p>i) Invoices received in the last month</p> <p>The Council resolved to make the following payments under the authority provided by the General Power of Competence:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Service</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's salary</td> <td>£260.21</td> </tr> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's expenses</td> <td>£37.15</td> </tr> <tr> <td>DAPTC</td> <td>Annual subscription</td> <td>£318.52</td> </tr> <tr> <td>DAPTC</td> <td>Training course</td> <td>£25.00</td> </tr> <tr> <td>Viking</td> <td>Clerk's stationery</td> <td>£70.18</td> </tr> </tbody> </table>	Payee	Service	Amount	Mr Matthew Mills	Parish Clerk's salary	£260.21	Mr Matthew Mills	Parish Clerk's expenses	£37.15	DAPTC	Annual subscription	£318.52	DAPTC	Training course	£25.00	Viking	Clerk's stationery	£70.18	
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121/13	<p>iii) Quarterly Internal Account Review</p> <p>The Council agreed to hold the quarterly internal account review on 29th July 2013. The review would look at Bank Reconciliation, Budget, Expenditure and Income.</p>																			
122/13	<p>Planning Application Procedure</p> <p>The Council resolved to adopt the proposed written procedure for dealing with planning applications and to incorporate it into the PC 'Standing Orders' at the next review date.</p>																			
123/13	<p>Planning</p> <p>i) Planning applications decisions by NDDC and DCC</p> <table border="1"> <tbody> <tr> <td>2/2013/0326</td> <td>Installation of a 200KW PV system (approx 1000 ground mounted solar panels)</td> <td>Approved</td> </tr> <tr> <td>2/2013/0381</td> <td>Wonston Village Club, Drum Lane - Erect 2 No. dwellings</td> <td>Approved</td> </tr> <tr> <td>2/2013/0389</td> <td>Rosemary Cottage, Hazelbury Bryan - Erect rear extension. Replace existing rear extension roof. Alterations to garage.</td> <td>Approved</td> </tr> <tr> <td>2/2013/0518</td> <td>Rosemary Cottage, Hazelbury Bryan - Erect garage (demolish existing car port)</td> <td>Approved</td> </tr> </tbody> </table>	2/2013/0326	Installation of a 200KW PV system (approx 1000 ground mounted solar panels)	Approved	2/2013/0381	Wonston Village Club, Drum Lane - Erect 2 No. dwellings	Approved	2/2013/0389	Rosemary Cottage, Hazelbury Bryan - Erect rear extension. Replace existing rear extension roof. Alterations to garage.	Approved	2/2013/0518	Rosemary Cottage, Hazelbury Bryan - Erect garage (demolish existing car port)	Approved							
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124/13	<p>ii) Planning applications received</p> <p>2/2013/0563 Scythe Cottage, Kingston Lane - Erect 2 No. two storey extensions</p> <p>2/2013/0587 Park Gate Farm - Erect livestock & agricultural storage building. New vehicular access</p> <p>2/2013/0622 The Bakery, The Causeway - Single storey rear extension & replace roof to garden room</p>	<p>No comment</p> <p>No comment</p> <p>No comment</p>
125/13	<p>Transport Portfolio Holder</p> <p>It was resolved to ask Allen Peters, who is a member of the Blackmore Vale Transport Forum, to liaise between the Forum and the Council on local transport issues.</p>	DR
126/13	<p>Snow Clearance</p> <p>The Council resolved to monitor the existing salting and ploughing route which had been confirmed by Dorset County Council as the roads from Sturminster Newton to Hazelbury Bryan and from Hazelbury Bryan to Kings Stag and the loop within village - Partway Lane, Wonston, Churchfoot Lane, Pidney Hill. Councillor Pauline Batstone would ask if the County Council could salt the short length of road from the junction with Pidney Hill to the school entrance to permit safe access.</p>	PB
127/13	<p>Recreation Association Report</p> <p>It was reported that:</p> <p>(i) The committee would seek an extension to time commence the existing planning permission 2/2010/0894 to demolish the existing building and erect a new building for sports changing facilities,</p> <p>(ii) The buildings on Alec's Field were included in the Councils Insurance policy,</p> <p>(iii) The Constitution needs to be replaced with up to date Terms of Reference,</p> <p>(iv) A Help for Heroes BBQ is to be held on 27 July 2 – 5pm</p>	DR, DM & Clerk
128/13	<p>The Village Hall Report</p> <p>It was reported that:</p> <p>(i) Bids had been made for six Artsreach events. The Committee hopes to get one event for adults and one for children,</p> <p>(ii) An Artsreach workshop, Hall The Girl and the Shoes, is to be held at the Village Hall at 3.00pm on 13th August.</p>	
129/13	<p>Update from Cllr Pauline Batstone (DCC & NDDC)</p> <p>A comprehensive report was submitted by Cllr Pauline Batstone which is attached to these minutes.</p>	
130/13	<p>Verbal Communicated Items</p> <ul style="list-style-type: none"> ▪ Residents have reported that the Back Lane/Kingston Lane junction is becoming increasingly dangerous due to the overgrown hedges. This will be considered at the next PC meeting after having contacted the 	Clerk

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	<p>property owner,</p> <ul style="list-style-type: none"> ▪ A request has been made for a wheelie bin at the cemetery for non-compostable waste. This will be considered at the next meeting after more information on options has been obtained from the Dorset Waste Partnership. 	Clerk
131/13	<p>Written Communicated Items</p> <ul style="list-style-type: none"> ▪ An email was received with adverse comments regarding the message from the Chairman in the June edition of Hazelbury Bryan Bytes. The email also brought the Councils attention to apparent speeding on the roads approaching the school. This will be considered at the next meeting after more information has been obtained. ▪ A request was received from Citizens Advice Bureau for a donation. This will be considered at the next meeting. ▪ A resident reported the unsightly verges in Partway Lane. The verges are classed as urban and should be cut by Dorset County Council six times a year, March, April, June, July August and October. <p style="text-align: center;">The meeting closed at 8.50pm</p>	Clerk Clerk

The next meeting will be 8pm on Tuesday 6th August 2013 in the Village Hall.
 These and earlier minutes and agendas can also be viewed at:-

<http://www.hazelburybryan.com/hbpc.html>