

HAZELBURY BRYAN PARISH COUNCIL

Minutes of the meeting of Hazelbury Bryan Parish Council held in Hazelbury Bryan Village Hall on Tuesday 3rd September 2013 at 8.00pm

Present:- Dave Roberts (DR), Steve Murcer (SM); Ken Huggins (KH), David Maughan (DM); Martin Richards (MR); Tricia Walton (TW)

Members of the Public:- 3; Cllr Pauline Batstone (PB)

Minutes:- Matthew Mills (Parish Clerk)

Apologies:- Emma Grayson (EG)

Ref	Action	Owner
	Before the meeting started the Chairman Councillor Dave Roberts welcomed the new councillor Ken Huggins to the Council	
151/13	Apologies for Absence It was recorded that apologies were received from Councillor Emma Grayson	
152/13	To adopt the minutes of the previous meetings The Council resolved to adopt the minutes of the previous meeting held on 6 th August 2013 after the following corrections <ul style="list-style-type: none">• 136a/13 Following a vote of 3 for and 2 against, the Council resolved to move its accounts to Unity Trust Bank.• 140a/13 The Council resolved to make a donation of £100 to the Citizens Advice Bureau. and the Chairman signed the amended Minutes as being a true record of that meeting.	
153/13	Clerks Report on Matters Arising from those minutes The Clerk reported that <ul style="list-style-type: none">▪ He had received the completed Declaration of Acceptance of Office, Disclosable Pecuniary Interests and Code of Conduct from Ken Huggins. The Clerk reminded the Councillors that their Disclosable Pecuniary Interests must be kept up to date.▪ He had booked Ken Huggins onto two Dorset Association of Parish and Town Council new Councillor training courses, (a) Powers & Duties and (b) Making your Council meetings work.▪ He had been authorised by the Chairman, in accordance with clause 4.4 of the financial regulations, to instruct John Clothier to replace the rotten gate post and a rotten fence post at an estimated cost of £35 + VAT. This is likely to be more expensive due to the way the posts had been erected. John was asked to inspect the rest of the fence and report back.▪ He had written to Lord Hindlip regarding the overgrown hedge near Kings Stag Bridge▪ He had received a reply from Roland Skeats (Dorset County Council (DCC) Highways)<ul style="list-style-type: none">▪ Parking next to the war memorial causing an obstruction would be a police matter.	

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	<ul style="list-style-type: none"> ▪ Wheelie bins left on the highway will be sorted out by the Dorset Waste Partnership (they have been informed by DDC) ▪ Blocked gullies at Honeybun Meadow are now on a works order to be cleansed and jetted and will be done within the next three weeks. ▪ The damaged barrier at Kings Stag bridge has been reported to DCC bridge team. ▪ The overgrown hedge at the bridge and the overgrown hedge covering up the highways signs along the causeway will be dealt with this week by the DCC maintenance team. ▪ He had received the paperwork from Unity Trust Bank to move the accounts to Unity Trust Bank and will be progressing this ▪ He has yet to write to DCC Highways requesting speed survey in Pidney Hill 																
154/13	<p>Declarations of Personal or Prejudicial Interest and granting of dispensation It was recorded that there were no declarations of personal or prejudicial interest nor dispensations granted.</p>																
155/13	<p>Financials</p> <p>i) Invoices received in the last month The Council resolved to make the following payments under the authority provided by the General Power of Competence:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Service</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's salary</td> <td style="text-align: right;">£274.02</td> </tr> <tr> <td>Mr Matthew Mills</td> <td>Parish Clerk's expenses</td> <td style="text-align: right;">£25.60</td> </tr> <tr> <td>Citizens Advice Bureau</td> <td>Donation</td> <td style="text-align: right;">£100.00</td> </tr> <tr> <td>HB Village Hall</td> <td>Hall Hire</td> <td style="text-align: right;">£24.00</td> </tr> </tbody> </table>	Payee	Service	Amount	Mr Matthew Mills	Parish Clerk's salary	£274.02	Mr Matthew Mills	Parish Clerk's expenses	£25.60	Citizens Advice Bureau	Donation	£100.00	HB Village Hall	Hall Hire	£24.00	
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156/13	<p>ii) Invoices received since the publication of the agenda None</p>																
157/13	<p>iii) The Council resolved to buy a Remembrance Day wreath and made the following payment under the authority provided by the General Power of Competence:</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;">Payee</th> <th style="text-align: left;">Service</th> <th style="text-align: right;">Amount</th> </tr> </thead> <tbody> <tr> <td>Lady Haig's Poppy Factory</td> <td>Wreath</td> <td style="text-align: right;">£26.40</td> </tr> </tbody> </table>	Payee	Service	Amount	Lady Haig's Poppy Factory	Wreath	£26.40										
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158/13	<p>iv) HMRC informed the Council that it had overpaid of income tax by £194.86 in the last financial year.</p>																
159/13	<p>Planning</p> <p>i) Planning application decisions by NDDC and DCC 2/2013/0563 Scythe Cottage, Kingston Lane - Erect 2 No. two storey extensions APPROVED</p>																
160/13	<p>ii) Planning applications received None</p>																

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- 161/13 **Working groups to review Standing Orders & Financial Regulations**
The Council **resolved** to set up a working group consisting of Councillors Roberts, Maughan, Huggins and the Clerk to review the Standing Orders & Financial Regulations. The Clerk to arrange a date for the review. **Clerk**
- 162/13 **Transport Portfolio**
The Council **accepted** Ken Huggins offer to take the transport portfolio. The next meeting of the Blackmore Vale Transport Forum is 20th September 2013.
- 163/13 **Litter Pick**
The Parish Councillors **resolved** to carry out a litter pick of the parish footpaths at 10.00am on 6th October 2013. The Councillors also offered to litter pick their newsletter delivery areas, Councillor Martin Richards will litter pick Kingston.
- 164/13 **Recreation Association Report**
It was **reported** that
- the Playing Field Committee are going to purchase a container to replace the timber shed for storage of equipment,
- Following debate on the question 'Does the Parish council support, in principle, improvements to the facilities on Alec's Field?' the Council **resolved** to arrange a meeting with the Playing Field Committee to discuss the options available. The Terms of Reference of the Committee will also be reviewed. **Clerk**
- 165/13 **The Village Hall Report**
It was **reported** that
- the Artsreach event, The Girl and the Shoes, held on 13th August was a success
 - another Artsreach event, The Three Billy Pigs, is being held at 10.30am on 31st October 2013. More details at www.artsreach.co.uk
 - the Committee hoped to restart showing film bank shows in October
- 166/13 **Update from Cllr Pauline Batstone (DCC & NDDC)**
A comprehensive report was submitted by Cllr Pauline Batstone covering;
- i) Vehicles obstructing the road at the war memorial,
 - ii) Blackmore Vale Transport Forum,
 - iii) Sixth form bus travel – no concession available and no regular bus availability in Hazelbury Bryan

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167/13 Verbal Communicated Items

- i) A Kingston resident reported that the hedge at the junction of Back Lane and Kingston Lane still hasn't been cut. The Clerk was asked to contact the housing association again. Councillor Martin Richards offered to get the hedge trimmed when the contactor was cutting his hedges in a nearby field. Councillor Richards would need a signed disclaimer from the tenant. **Clerk**
- ii) Mr Bruce Marriot asked if the Council was informed when work is being carried out on rights of way. The Council isn't informed.
- iii) The Clerk had received a verbal request from Alma Tenwick for a budget to buy plants and bulbs for the tubs outside the village hall. This will be discussed at the next meeting. **Clerk**
- vi) The footpath from the end of Drum Lane to Coney Lane needs levelling and potholes filling. Clerk to add to next month's agenda. **Clerk**
- v) The top rail to the fencing around the play area on Alec's Field needs some temporary repairs which Councillor Roberts will carry out but it also requires some permanent repairs in the longer term. Clerk to add to next month's agenda. **Clerk**

168/13 Written Communicated Items

The Clerk **reported** that he had received communications from

- i) Sturquest giving notice of a meeting on 14th October to discuss the action plan for the town and surrounding parishes.
- ii) Dorset County Council informing the Council that Part Night Lighting will commence in the next six months.
- iii) Energise Stur Valley requesting the opportunity to present their ideas on renewable energy to the Council. The Clerk was asked to get more information. **Clerk**
- iv) Chesterton Humberts offering to assist with a Neighbourhood Plan.
- v) Department of Communities and Local Government/Blandford Town Council giving notice of a meeting on 4th November to discuss Neighbourhood Planning and Community Rights
- vi) Dave Ayre, Dorset County Council, with advice for Parish and Town Councils to deal with unauthorised encampments

The meeting closed at 9.20pm

The next meeting will be 8pm on Tuesday 1st October 2013 in the Village Hall.

These and earlier minutes and agendas can also be viewed at:-

<http://www.hazelburybryan.com/hbpc.html>