

HAZELBURY BRYAN PARISH COUNCIL

Minutes of the Annual General Parish Council Meeting held on 4 May 2010

Present:- Allan Peters (AP) (Chairman); Ann McCulloch (AM); Barry Mayne (BM); Dave Roberts (DR); Martin Richards (MR).

Members of the Public:- 19

Minutes:- Parish Clerk

Apologies:- Cllr David Fox, Steve Murcer (SM); Emma Marshall (EM);

Ref	Action	Owner
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068/10 **To elect a chairman**

The election of Allan Peters was proposed by Dave Roberts and seconded by Ann McCulloch. The post was accepted in the absence of other nominations.

069/10 **To adopt the minutes of the previous meetings**

The minutes of the previous meeting held on 6th April 2009 were agreed.

070/10 **Matters Arising from those minutes**

None.

071/10 **The resignation and election of all roles within the Parish Council**

The results were as follows:

Post	Elected	Nominated by	Seconded by
Vice Chairman	Steve Murcer	Allan Peters	Ann McCulloch
Planning 1	Ann McCulloch	Martin Richards	Barry Mayne
Planning 2	Steve Murcer	Allan Peters	Martin Richards
Planning 3	Dave Roberts	Ann McCulloch	Martin Richards
Planning 4	Martin Richards	Allan Peters	Barry Mayne
Parish Plan	Steve Murcer	Martin Richards	Ann McCulloch
Playing Field 1	Emma Marshall	Allan Peters	Barry Mayne
Playing Field 2	Barry Mayne	Allan Peters	Ann McCulloch
Playing Field 3	Martin Richards	Allan Peters	Barry Mayne
Village Hall	Ann McCulloch	Barry Mayne	Martin Richards
Footpaths	Dave Roberts	Ann McCulloch	Martin Richards

The Parish Clerk will act as the point of contact for the Allotment Association

072/10 **Declarations of Personal or Prejudicial Interest**

None

073/10 **Financial Report**

a) Payments

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It was **resolved** to make the following payments:

Amount	Payee	Service	Statutory provision
£15.90	Allan Peters	Photocopy fees	1963 s5
£117.50	Pinder Cox	Account audit fees	2003 s21
£276.47	DAPTC	Annual subscription	1963 s5
£110.00	Jim Bettle	Trees and Guards for Playing field	1906 ss 9,10
£111.61	Ann McCullogh	Website hosting	1963 s5
£355.62	Mrs J Farthing	Parish Clerk Salary	1989 s10
£82.00	Mrs J Farthing	Parish Clerk Expenses	1963 s5
£82.00	SLCC	Subscription	1963 s5
£63.98	Mike Darnell	Gates for Park Gate	1972 s144

074/10 **b) Purchase of the Defibrillator**

Agreement on where to store the defibrillator and how access will be controlled has not been agreed. The Council, therefore, **deferred** the decision on the purchase of the defibrillator until the next meeting.

075/10 **c) Clerk's pay scale**

The Council **agreed** to award an increase of 1 point on the pay scale for the clerk following her achievement of CiLCA

076/10 **d) Grant to the Allotment Association**

The Council **resolved** provide a grant of £500 to the Allotment Association towards the cost of fencing.

077/10 **e) Training budget**

The Council **resolved** to budget £40 for the new councillors to attend DAPTC training.

Audit

078/10 **a) Quarterly account audit**

It was **reported** that the final quarterly audit of the 2009/10 accounts was performed on 27th April. No issues were identified.

079/10 **b) 2010 External Audit**

The Council **completed** and approved sections 1 and 2 of the 2010 external audit form with all responses being in the affirmative.

080/10 **Parish Plan**

It was **reported** that work has begun on the draft plan based on the findings of the questionnaire. A public meeting is being planned to share the findings with the village.

SM

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Ref	Action	Owner
081/10	Review of Planning applications notified to the Parish Council	

NDCC Decisions received

Reference	Description	HBPC response	NDCC decision
2/2009/0626	Cider Barn East, Kingston Lane, HAZELBURY BRYAN. Change of use from Barn to 2 holiday accommodation and 2 parking spaces	No objection	Granted
2/2010/0073	Former slaughter house, Partway, HAZELBURY BRYAN. Change of use from agricultural to holiday unit and form new pedestrian and vehicle access	No objection provided holiday accommodation only	Withdrawn
2/2010/0153/4	Orchard Farmhouse, HAZELBURY BRYAN Erect pergola incorporating wood store and install Photovoltaic panels to roof. Alterations to garage including photovoltaic cells on roof.	No objection	Granted
2/2010/0192	Hill Farm, HAZELBURY BRYAN Erect 1 no agricultural workers dwelling.	No objection subject to tie to farm	Approved
2/2010/0216	KingstonFarm, HAZELBURY BRYAN Certificate of lawfulness.	Details of land use sent to NDCC	Withdrawn

New applications

Reference	Description	Response date	HBPC response
2/2010/0348	Former slaughter house, Partway, HAZELBURY BRYAN. Change of use from agricultural to holiday unit and form new pedestrian and vehicle access	No objection subject sufficient turning for Horse boxes	11 May 2010

Ref	Action	Owner
082/10	New Plan for Dorset It was resolved to reply to the Planning Policy Manager at NDCC with the following comments: <ul style="list-style-type: none"> ▪ HBPC wish to be consulted in advance of all decisions made that impact the village 	Parish Clerk

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- Hazelbury Bryan wished to retain the current restriction on developments outside the 'settlement areas' of the village for reasons which will be listed in the letter.

083/10 Footpath Grant

It was **reported** that no further updates have been received regarding the application for a grant to maintain the footpaths.

084/10 Allotments

The Council **approved** the plans from the Allotment Association to create a Wild Flower garden.

085/10 Playing Field

It was **reported** that the Council is waiting for final drawing and a detailed specification of the proposed new pavilion.

086/10 Park Gate – Road Safety

It was **reported** that the gates and signs have been installed.

087/10 Village Hall

There was no report from the Village Hall at this meeting

088/10 The Shop

The Council is not aware of any developments in the potential sale of the shop.

089/10 Written and Verbal Communicated Items

- The costs quoted for installing the replacement play equipment in the children's play area. This will be investigated if a specification is provided to the Clerk. **MR**
- Work by Wessex water to address the puddle at the war memorial has been unsatisfactory. DCC Highways will be informed. **AP**
- A proposal by Mrs Maughan to put a diary of all potential and confirmed village events on the website was accepted and will be implemented. Details of planned events should be sent to the webmaster hbwemaster@btinternet.com **Parish clerk**
- DCC are looking into options for community self-help in extreme winter weather. Details of
 - Particularly icy areas
 - Farmers who would be prepared to drive snow ploughs and/or spread salt on a voluntary basis
 - Preferred locations for grit binsshould be provided to the Clerk

The meeting closed at 21:15 hours.

The next Parish Council Meeting will be 8pm 1st June 2010 in the Village Hall.
These and earlier minutes and agendas can also be viewed at

<http://www.hazelburybryan.com/hbpc.html>