

HAZELBURY BRYAN PARISH COUNCIL

Minutes of the Annual General Meeting of the Parish Council 5th May 2009

Present:- Allan Peters (AP) (Chairman), John Grayson (JG),
Ann McCulloch (AM), Emma Marshall (EM), Barry Mayne (BM)

Members of the Public:- 21

Minutes:- Parish Clerk

Apologies:- Steve Murcer (SM), Cllr David Fox

Ref	Action	Owner
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69/09	To adopt the minutes of the previous meeting The minutes of the previous meeting held on 7 th April 2009 were agreed.	
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70/09	Matters Arising from those minutes None	
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71/09	The resignation and election of the Chairman, Vice Chairman, Planning, Village Hall, Parish Plan, Allotments and Playing Field representatives The results were as follows:	
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Post	Elected	Nominated by	Seconded by
Chairman	Allan Peters	John Grayson	Ann McCulloch
Vice Chairman	Steve Murcer	Allan Peters	Ann McCulloch
Planning 1	John Grayson	Barry Mayne	Emma Marshall
Planning 2	Steve Murcer	Allan Peters	Emma Marshall
Planning 3	Ann McCulloch	John Grayson	Emma Marshall
Parish Plan	Steve Murcer	Emma Marshall	Ann McCulloch
Allotments	John Grayson	Ann McCulloch	Emma Marshall
Playing Field 1	Emma Marshall	Barry Mayne	Ann McCulloch
Playing Field 2	Barry Mayne	Allan Peters	Ann McCulloch
Village Hall	Ann McCulloch	Barry Mayne	John Grayson

72/09	Declarations of Personal or Prejudicial Interest BM declared an interest in the quotes for the repainting of the war memorial railings to be discussed in the Financial report.	
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73/09 Financial Report

a) Payments

Cheques for the following payments were signed:

Amount	Payee	Service	Statutory provision
£30.80	Prodigy PC	Security software renewal	Data Security
£90.00	SLCC	Membership	Towards Quality status
£30.00	DAPTC	Clerk Training	Training
£346.40	Mrs J Farthing	Parish Clerk Salary	Staff costs
£54.10	Mrs J Farthing	Parish Clerk Expenses	Staff Expenses
£120.09	Viking	Toner	Office expenses
£100.00	Nicholas Cox	Cemetery repairs	1970 s1
£127.62	Heart Internet	Domain name renewal	1972 s226
£116.52	Steve Urwin	Expenses related to Village Hall ownership	1972 s133

74/09 b) Quotes for painting the war memorial railings

It was **resolved** to give the work to Cahill Welding Services. A further quote to include powder coating will be requested.

Parish clerk

75/09 c) Membership of the Society of Local Council Clerks (SLCC)

It was **resolved** that the council would fund the Clerk's membership of the SLCC to ensure her training such towards obtaining Quality Council status.

76/09 d) Village Hall Broadband costs

As the costs were not available this item was deferred until the next meeting.

77/09 Audit Actions

a) Section 1

The annual review of the accounts was completed on Tuesday 21st April. The council **agreed** that the figures in Section 1 were those verified during the review.

78/09 b) Section 2

The Council **considered** each item in Section 2 and **confirmed** that all requirements had been met.

79/09 c) Accountant Review

The Parish Clerk reported that the books are currently with an external account for audit.

Parish Clerk

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80/09 Parish Plan

In the absence of SM this item was deferred until the next meeting

81/09 Review of Planning applications notified to the Parish Council

NDCC Decisions

Reference	Description	HBPC response	NDCC decision
2/2009/0219	The Bakery, The Causeway, HAZELBURY BRYAN. Erect garage block and store	No Objection	Awaited
2/2009/0223	5, Burdens, Kingston HAZELBURY BRYAN. Erect conservatory	No Objection	Awaited
2/2009/0250	Cider Barn East, Kingston Lane, HAZELBURY BRYAN. Change of use from Barn to 2 holiday lets	No Objection	Withdrawn

New applications

Reference	Description	Response date	HBPC response
2/2009/0269	Bleak House, Pidney Hill, HAZELBURY BRYAN. Two storey extension	29 April 2009	No objection
2/2009/0275	Park Gate Farm, HAZELBURY BRYAN. Two storey extension	7 May 2009	No objection
2/2009/0276	Park Gate Farm, HAZELBURY BRYAN. Alterations to outbuildings	7 May 2009	No objection
2/2009/0295	The Village shop, Water Knap, HAZELBURY BRYAN. Temporary permission for a three year extension and an increase in size by 100%	14 May 2009	Under review
2/2009/0330	The Red House, HAZELBURY BRYAN. Two storey extension and single storey extension on existing porch	20 May 2009	Under review

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- 82/09 **Provision of Allotments**
a) Planning application **Parish Clerk**
The council were **informed** that the revised planning application had been returned to NDDC for review. This included a biodiversity check list performed by an ecologist.
- 83/09 **b) Constitution and Tenancy agreements** **Parish Clerk**
It was **resolved** to start drafting both the constitution for the allotments association and the tenancy agreements in advance of planning permission being granted.
- 84/09 **The Playing Field** **Parish Clerk**
The Parish Council **received** a report on the grant applications being made by the Playing Field committee.
- 85/09 **Village Hall - Ownership** **All**
The councillors were requested to provide their comments, by 8th May, on the proposed submission to the Land Registry regarding the error in the boundary prior to it being submitted.
- 86/09 **Communicated Items**
The following items have been received:
- Public Sector Equality duties – document available from the Clerk.
 - Proposal by Park Gate residents for ‘Gates’. Options for funding will be added to the agenda for the next meeting.
 - Local Development Framework, compulsory purchase Act 2004 and Dorset Local Access Forum Report 2007/8 – documents available from the Clerk.
 - Thanks from the Dorset CC archivist for our acknowledgement of the effort from his team on the Village Hall ownership.
 - Notification of the planned RoSPA annual inspection of the children’s play area.
 - Details of the planned road closure of Marsh Lane to allow culvert replacement.
 - Street naming and numbering for the new housing on Pidney Hill. The road will be called Pidney Green and the houses numbered from 1 to 6.
 - Request for area representative for DATPC. The Clerk agreed to take on this role.
 - Notice of both European and County Council elections on 4th June to be put on the notice boards.

The meeting closed at 21:15 hours.

The date of the next Parish Council Meeting will be 2nd June 2009 in the Village Hall
These and earlier minutes and agendas can also be viewed at

http://www.hazelburybryan.com/html/parish_council.html