

## HAZELBURY BRYAN PARISH COUNCIL

### Minutes of the Parish Council Meeting – 6 January 2009

Present:- Allan Peters (AP), Emma Marshall (EM), John Grayson (JG) Barry Mayne (BM), Steve Murcer (SM), Ann McCulloch (AM)

Members of the Public:- 9

Minutes:- Parish Clerk

Apologies:- Councillor David Fox

Ref	Action	Owner
1/09	<b>To adopt the minutes of the previous meeting</b> The minutes of the previous meeting held on 6 <sup>th</sup> December 2008 were agreed.	
2/09	<b>Matters Arising from those minutes</b> <i>Footpath improvements:</i> The <b>Parish Council agreed</b> to investigate the best mean of preventing the village footpaths from becoming inaccessible due to mud.	<b>AP</b>
3/09	<b>Declarations of Personal or Prejudicial Interest</b> A bottle of wine was given to the Parish Council from a supplier. The <b>Parish Council agreed</b> to donate it to the Village Hall raffle to be held during the Fish and Chip supper on 28 <sup>th</sup> February.	
4/09	<b>Actions to address traffic issues in Park Gate</b> <b>The Parish Council have reviewed and agreed</b> the document, developed by the residents of Park Gate, laying out the concerns over road safety and their suggested improvements. <b>It was resolved</b> to ask Councillor David Fox to present the document to the Traffic Management team at Dorset County Council on behalf of the Parish Council.	<b>Parish Clerk</b>
5/09	<b>Financial Matters</b> <b>a) Quarterly Financial Audit</b> <b>It was reported</b> that the audit performed on 12 <sup>th</sup> December 2008 found all financial matters to be in order.	<b>Parish Clerk</b>
6/09	<b>b) Payments</b> Cheques for the following payments were signed:	

Amount	Payee	Service	Statutory provision
£141.53	Viking Direct	Stationery	
£500.00	ND Citizens Advice Bureau	Contribution to work for Lydden Vale	1972 s142
£385.28	Mrs J Farthing	Parish Clerk Salary & Expenses	
£36.00	Hazelbury Bryan Village Hall	Village Hall Hire	

## 7/09 Review of Planning applications notified to the Parish Council

### NDCC Decisions

Reference	Description	Response date	NDDC Decision
2/2008/0964	Woodrow Dairy, The Common Change of use from agricultural building to farm shop (Class A1) and coffee shop (class A3), access ramp and 5 parking spaces	6 November 2008	Granted
2/208/0984	Manor Farm, Hazelbury Bryan Erect two-storey extension (demolish existing single storey extension)	13 November 2008	Rejected – Too big for site
2/2008/1023	Rowlands Yard, The Causeway, HAZELBURY BRYAN. Rebuild workshop and store and make alterations to vehicular access.	25 November 2008	Withdrawn
2/2008/1043	The Glen, Kings Stag, HAZELBURY BRYAN. Two storey replacement dwelling with attic accommodation, single garage & car port & relocated site access.	4 December 2008	Rejected – a) Excessive size b) Nature of design

### New applications

Reference	Description	Response date	HBPC response
1/2008/1075	Ducks Puddle Cottage, Pidney, HAZELBURY BRYAN. Replace damaged porch and tack room	17 December 2008	Objection a) Out of character. b) Too little detail
1/2008/1081	Cider Barn East, Kingston Lane, HAZELBURY BRYAN. Change of use from Barn to 2 holiday lets	18 December 2008	No objection

- 8/09 **Provision of Allotments**  
At the site meeting with the Planning Officer and a representative from DCC Highways office, it was stipulated that planning permission would be subject to a substantial entrance from Pidney Hill consisting of 6 to 7 metres of concrete or tarmac.  
**It was agreed** that the Parish Council will obtain a quote for this work from James Rose (initially) before taking further action. **Parish Clerk**
- 9/09 **The Cemetery**
- a) Remedial action on headstones** **Parish Clerk**  
Having had no response from local stone masons **it was agreed** to get a quote for the work from the 'Gentleman Jobber'.
- b) Clearance of area by the Shed** **Parish Clerk**  
The **Parish Council agreed** to accept the quote from the 'Gentleman Jobber' for £250 (time and materials) to clear the area
- c) Documentation of grave spaces** **Parish Clerk**  
The **Parish Council agreed** it was necessary to perform a full site survey and create a drawing and associated spreadsheet of data for the whole cemetery. The work done by the Parish Clerk will be charged at her standard hourly rate.
- 10/09 **The village shop lease** **Parish Clerk**  
**The Parish Council agreed** to offer Mr and Mrs Stansfield a new three year lease (subject to Planning approval) with the following adjustments:  
a) The rent will continue at the current rate of £1500 per year  
b) Early termination subject to three months notice.  
The new lease will be verified to ensure it accurately reflects this offer.
- 11/09 **The Playing Field** **EM**
- a) Tree surgery**  
The planning application for tree surgery has been accepted. The Tree surgeon will be asked to do the work ensuring that some of the Oak is retained on site to be used in the new pavilion.
- 12/09 **b) Parish council contribution to funds** **Parish Clerk**  
It was agree that the Parish Council would contribute £750 to the funds of the Playing field. (Open Spaces Act 1906 ss 9 &10)
- 13/09 **c) Hedge Trimming** **Parish Clerk**  
The quote for trimming hedges in the Playing Field and Keep, the Cemetery and Pidney Hill has been requested from J S Rose. His response is awaited.
- 14/09 **Notice Boards** **AP**  
The **Parish Council agreed** to accept the quote from the 'Gentleman

Jobber' for £192 (time and materials) to re-paint the three notice boards and prevent their deterioration.

15/09 **Village Hall**

Agreement has been received from connecting Dorset to provide the hardware required for internet connection in the Village Hall.

**JG**

**It was agreed** that a quote would be obtained for the installation and running costs of the broadband connection so that the Parish council could consider making a contribution towards the costs.

16/09 **External Audit**

**It was formally stated** that the Parish Clerk has the Audit Report which is available to be viewed by any members of the Parish.

**Parish clerk**

The risk register, required by the audit, has been developed and will be circulated to all councillors for review.

17/09 **Communicated Items**

The Parish Clerk advised that the following had been received:-

- Notice of a meeting on Sustainability in the community. Details to be put on the notice boards.
- Information on a Garden Tool swap scheme which was passed to the allotment committee.
- The plans by Dorset CC for road works in 2009. None of which impact the Hazelbury Bryan parish.

The meeting closed at 20:50 hours.

The date of the next Parish Council Meeting will be 3 February 2009 in the Village Hall at 20:00 hours.

These and earlier minutes and agendas can also be viewed at

*[http://www.hazelburybryan.com/html/parish\\_council.html](http://www.hazelburybryan.com/html/parish_council.html)*